

APPLICATION RANKING TOOL for MLMCF PROJECT FUNDING APPLICATIONS

Title of Proposal:

Evaluator:

Date:

Does the proposal:	On a Scale of 0 to 5
1 Involve project work in close proximity to the <u>Community Forest</u> tenure area? max 5 pts	
<i>Pass/fail response. Will the project be carried out: Within the boundaries of, or directly apply to an area within, one or more of the five <u>Community Forest</u> tenure units? (if yes award 5 points) In relevant proximity to, or directly apply to area in relevant proximity to, one or more of the five <u>Community Forest</u> tenure units? (if yes award 2 points max) Outside of the areas defined above? (if yes then disqualification)</i>	
2 Align with the Community Forest's funding policy, vision, mission statement, and guiding principles? Pass/Fail	
<i>Pass/fail response . (fail = disqualification)</i>	
3 Clearly outline where & how funding is to be spent? max 5 pts	
<i>Pass/fail response . (if budget is not provided then disqualification) Is the budget clearly itemized? (if yes award 1-2 points) Is the budget based on estimates or actual quotes? (if quotes provided add 2 points) Is the payment schedule reasonable? (if yes add 1 point)</i>	
4 Ensure funding is clearly outlined entirely for projects and not for administration or ongoing operations? Pass/Fail	
<i>Pass/fail response . (fail = disqualification)</i>	
5 Provide economic opportunities for local workers, businesses, contractors, and manufacturers? max 10 pts	
<i>In consideration of funding dollars to be spent on wages, materials, supplies and services including accommodations: What % of the funding will be spent locally within the communities of McLeod Lake Indian Band or Mackenzie? (award % x 5 points) Is the projected local spending supported with quotes from local suppliers? (if yes add 1-5 points)</i>	
6 Contribute to the health and productivity of the land and ecosystems within the <u>Community Forest</u> tenure area itself? max 5 pts	
<i>No (0 points) Yes - directly? (award 3-5 points max based on explanation) Yes - indirectly? (award 1-2 points max based on explanation)</i>	
7 Support forestry and natural resource related research, education and training? max 5 pts	
<i>No (0 points) Yes - directly? (award 3-5 points total based on explanation) Yes - indirectly? (award 1-2 points total based on explanation)</i>	
8 Raise public awareness, understanding and productive use of the <u>Community Forest</u>? max 5 pts	
<i>Is the project vague or weak on how this will be achieved, e.g. no specific measures outlined? (if yes award 0-2 points max) Does the project detail specific components/activities to achieve this, e.g. public events, advertising, promotions, signage? (if yes award 3-5 points max)</i>	
9 Enhance forest-based recreation and tourism? max 5 pts	
<i>No (0 points) Yes - directly? (award 3-5 points max based on explanation) Yes - indirectly? (award 1-2 points max based on explanation)</i>	
10 Support multiple uses of the <u>Community Forest</u> tenure area? max 5 pts	
<i>Will the project <u>unduly</u> exclude or restrict access or use by other individuals or users on the Community Forest area? (if yes consider disqualification) Will the project have no effect on existing or future use by other individuals or groups on the Community Forest area? (if yes award 1-2 points max) Will the project ultimately encourage multiple uses of the Community Forest area? (if yes award 3-5 points max)</i>	
11 Have demonstrated community support? max 5 pts	
<i>No (0 points) If yes, consider letters of support provided. Are they relevant and representative of the project's potential scope and impact? (if yes award 3-5 points max) If no letters of support are provided, would the project outcomes be considered assets to the community? (if yes award 1-2 points max)</i>	
12 Propose any partnerships to use <u>Community Forest</u> funds to match or leverage funds from other sources? max 5 pts	
<i>No (0 points) Is the project viable without contributions from sources other than the MLMCF funding? (if yes award 1 point) Has the applicant described how the MLMCF funds will be leveraged? (if yes award 1 point) Has the applicant applied for matching/leveraged funds from other sources? (if yes award 1 points) Have these funds been secured already? (if yes add 1 point for partial or add 2 points for complete)</i>	

<p>13 Demonstrate sufficient research and preparation to allow for timely execution and completion within the required timeframe? max 5 pts</p> <p><i>Has the applicant demonstrated a good understanding of the project requirements, including considerations and timelines for permits, materials acquisition, consultation, seasonal constraints etc.? (if yes award 1-2 points)</i></p> <p><i>Does the project timeline seem reasonable for successful completion? (if yes add 1-2 points)</i></p> <p><i>Are there any critical components that if not secured or otherwise achieved would not allow the project to proceed on schedule? (if yes 1 add point for having these components secured, eg permit approvals, or if reasonable contingency plans are identified)</i></p>	
<p>14 Have clear and measurable outcomes? max 5 pts</p> <p><i>Does the project have clear objectives? (if yes award 1-2 points)</i></p> <p><i>Has the applicant clearly described the project deliverables, i.e. what will be provided to the MLMCF upon completion? (if yes add 1 point)</i></p> <p><i>Are the outcomes measurable? Has the applicant outlined how they will be measured? (if yes add 1-2 points)</i></p> <p><i>Note that the MLMCF may request further clarification on these items to make their final determination.</i></p>	
<p>15 Request funds in the desired \$10,000 to \$25,000 range? max 5 pts</p> <p><i>Are requested funds within the designated range? (if yes, ≤\$25,000 requested, award 5 points)</i></p> <p><i>If no - award 2 points max for request up to \$50,000, 1 point max for request up to \$75,000, 0 points max for requests of \$75,000 and above.</i></p>	
<p>About the Proponent:</p>	
<p>16 Is the applicant well established and qualified? max 5 pts</p> <p><i>Has the applicant provided qualifications and experience <u>relevant to the project</u> ? (if yes award 1-3 points based on information provided)</i></p> <p><i>Has proponent provided a good description of their organization's history, structure and current membership? (if yes add 1-2 points)</i></p>	
<p>17 Has proponent received funding in previous years and if so how would their performance be rated in delivery of their project? On a Scale of 0 to -5</p> <p><i>NOTE that scoring on this criteria is intended to ensure overall success of the programs and prevent project shortfalls.</i></p> <p><i>Assign 0 points for successful past recipients with positive performance and for new applicants.</i></p> <p><i>Assign -1 to -2 points for projects that were not started and funding was returned to the MLMCF.</i></p> <p><i>Assign -1 to -5 points for projects that despite funding expenditure failed to meet expected outcomes (in part or completely).</i></p>	
<p>TOTAL SCORE:</p>	0
<p>Other considerations or comments?</p>	